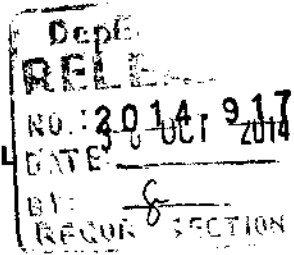




Republic of the Philippines
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net



Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1623 (Asst. Sch's Div. Supt's Office);
(035) 225-1622 (Promotional Section/EPSS); (035) 422-7643 (Cashier's Section); (035) 422-8511 (Planning Section);
(035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections);
(035) 225-2378 (ALS Section); (035) 225-7012 (PFSED Section); (035) 225-1640 & (035) 225-6180 (Accounting Section); (035) 422-3921 (Supply Section)

October 28, 2014

MEMORANDUM TO :

DR. CARMELITA ALCALA
Education Program Supervisor

This Office

Please be informed of your attendance to the 2014 National Training for Teachers in Social Studies on November 7-9, 2014 at Davao City National School, Davao City.

Attendance to this training shall be an official time only.

Enclosed is a copy of our request of your travel approved by the Regional Director, DepED Regional Office VII, Lahug, Cebu City.

For your information, guidance and compliance.

GOD BLESS!

SALUSTIANO T. JIMENEZ, LI. B., CESO VI
Schools Division Superintendent

10/30/14

STJ/bing

"EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat

27-OCT-2014 09:17

P. 01



Republic of the Philippines
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

Tel. Nos. (035) 225-2898 / 225-0867/422-7844 (Division Sup'ts Office); (036) 225-1823 (Asst. Sch's Div. Sup't's Office);
(035) 225-1822 (Promotional Section/EPs); (035) 422-7843 (Cashier's Section); (035) 422-8511 (Planning Section);
(035) 225-9987 (Records Section); (036) 422-8283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections);
(035) 225-2378 (ALS Section); (035) 225-7012 (PPGED Section); (035) 225-1840 & (036) 225-8180 (Accounting Section); (035) 422-3821 (Supply Section)

October 21, 2014

RECEIVED FROM NO:
10/21/14
RG

DR. CARMELITA T. DULANGON
Director III
Officer In-Charge
DepED, RO7
Sudlon, Lahug, Cebu City

Madam:

Greetings!

Attached is a letter from Mr. Rechanel L. Gallano, Managing Officer, Saceda Youth Lead inviting **DR. CARMELITA ALCALA**, Education Program Supervisor to attend the 2014 National Training for Teachers in Social Studies on November 7-9, 2014 at Davao City National High School, Davao City.

In this connection, may I request authority to allow Dr. Alcala to attend this activity on official time only.


Traveling/transportation and other incidental expenses incurred during her attendance to this training shall be shouldered by the sponsoring agency.

Your kind consideration and approval on this request is highly appreciated.

Thank you.

God Bless!

Very truly yours,


SALUSTIANO T. JIMENEZ, LL.B., CESO VI
Schools Division Superintendent
10/21/14

STJ/bkg

APPROVED:


CARMELITA T. DULANGON
Director III
Officer In-Charge