



Republic of the Philippines  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
[www.depednegor.net](http://www.depednegor.net)

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(035) 225-2376 (ALS Section); (035) 225-7012 (PFSED Section); (035) 225-1640 & (035) 225-6180 (Accounting Section); (035) 422-3921 (Supply Section)

December 8, 2014

MEMORANDUM TO :

DR. DEXTER V. AGUILAR  
Asst. Schools Division Superintendent

DR. ESTER A. FUTALAN  
OIC-Asst. Schools Division Superintendent

This Office

You are hereby informed of your attendance, together with undersigned to the CSC Seminar Workshop on Honor Awards Program on December 11, 2014 at the CSC Multi-Purpose Hall B, 4<sup>th</sup> Level, Sudlon, Lahug, Cebu City.

For details, please see attached communication.

Traveling expenses incurred during your attendance to this workshop shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

For your information, guidance and compliance.

GOD BLESS!

SALUSTIANO T. JIMENEZ, LI. B., CESO VI  
Schools Division Superintendent

STJ/bing

*"EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat"*

014-1191

09 DEC 2014



*n: 12/08/14*

November 6, 2014

**DR. SALUSTIANO T. JIMENEZ**  
 Schools Division Superintendent  
 DepEd – Division of Negros Oriental  
 6300 Dumaguete City, Negros Oriental

Dear Dr. Jimenez:

The Civil Service Commission commences its search for the 2015 Outstanding Public Officials and Employees.

The government - wide search recognizes civil servants who have given pride and glory to the government service, those who have continuously shown excellence via their innovations and inventions, those who have valiantly carried out their duties despite odds, and those who kept integrity in the midst of temptations.

Three (3) award categories are at stake, namely: Presidential or Lingkod Bayan Award, the Outstanding Public Officials and Employees or the Dangal ng Bayan Award and the Civil Service Commission Pagasa Award.

The Presidential or Lingkod Bayan Awardees, individual and group, shall receive a gold-gilded medallion and a plaque containing citation and signature of the President of the Philippines, PhP 200,000.00 cash reward, among others. The Outstanding Public Officials and Employees or the Dangal ng Bayan Awardees shall receive a trophy designed and executed by National Artist Sculpture Napoleon V. Abueva, and PhP 200,000.00 cash award among others. While for the third award, CSC Pagasa Award, awardees shall receive a gold-gilded medallion, a plaque signed by the Chairperson of the Civil Service Commission and PhP 100,000.00 cash award.

We believe that there are officials and employees in your agency who are worthy of the recognition. Cognizant of the need to continuously assist your office in recognizing outstanding officials and employees, this office will conduct a Seminar Workshop on Honor Awards Program: "How to make a Winning Nomination to the Honor Awards Program"

On December 11, 2014 at this Office's Multi-Purpose Hall B, 4<sup>th</sup> Level Sudlon, Lahug, Cebu City. This training is designed to hone practical skills and techniques on how to package a winning nomination. A minimal training fee of PhP 1,200.00 per participant shall be collected to cover costs of materials/handouts, meals and snacks, honoraria of resource persons and such other incidental expenses.

Last year, region 7 had six (6) regional awardees, three (3) of whom made it to the national level. Thus, we encourage your Office to send participants to the said training.

For confirmation, please contact Public Assistance and Liaison Division (PALD) on the following numbers (032)414 7488; 414 7676; 253 9050 or through our e-mail account at [cscro7@yahoo.com](mailto:cscro7@yahoo.com).

Thank you for your continued support to the programs and the trusts of the Commission.

Very truly yours,

*Karin Litz P. Zerna*  
**KARIN LITZ P. ZERNA**  
 Director IV

*In a Race to Serve*

*Responsive, Accessible, Courteous and Effective Public Service*

Republic of the Philippines

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**DEPED. DIVISION OF NEGROS ORIENTAL**

(Name of Agency)

**(035) 422-7644 / 225-2838 / 422-5283**

(Tel. /Fax Number/e-mail address)

**DECEMBER 08, 2014**

(Date)

To : **ATTY. KARIN LITZ P. ZERNA**  
Civil Service Commission  
Regional Office No. 7  
Sudlan, Lahug, Cebu City

SUBJECT : **NOMINATION OF QUALIFIED APPLICANTS**

The following employees in this office are nominated to the Seminar Workshop on Honor Awards Program: "How to make a winning nomination to the Honor Awards Program" on December 11, 2014 to be held at the CSC Multi-Purpose Hall, Sudlan, Lahug, Cebu City.

	NAME	NICKNAME	POSITION	APPOINTMENT STATUS
1.	<b>SALUSTIANO T. JIMENEZ</b>	<b>"SAL"</b>	<b>SDS</b>	<b>PERMANENT</b>
2.	<b>DEXTER Y. AGUILAR</b>	<b>"DEX"</b>	<b>ASDS</b>	<b>PERMANENT</b>
3.	<b>ESTER A. FATALAN</b>	<b>"GING"</b>	<b>OIC-ASDS</b>	<b>PERMANENT</b>
4.				
5.				

(Please use additional paper if necessary)

The above-mentioned qualified personnel are nominated with commitment of agency support to attend said training program.

Very truly yours,

**SALUSTIANO T. JIMENEZ, L.B.**  
SCHOOLS DIVISION SUPERINTENDENT

In case of cancellation of this nomination, the agency concerned is requested to inform the Civil Service Commission within three (3) days before the schedule.