



Republic of the Philippines  
Region VII, Central Visayas  
**SCHOOLS DIVISION OFFICE - NEGROS ORIENTAL**

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**Division Memorandum**

**To :** Through the District Supervisors/District-In-Charge/Head Quarter Principals/School Administrators

Francis Alvin G. Adolfo	_ DALSC Jimalalud District
Joey C. Castillo	_ DALSC Mabinay II District
Enelgito B. Minguito	_ Arebasore Elem. School Mabinay II District
Arlen E. Amistoso	_ DALSC San Jose District
Fe G. Balos	_ Mobile Teacher San Jose District
Francis C. Austero	_ DALSC Bacong District
Krist Joshue D. Credo	_ Mobile Teacher Zamboanguita District
Arlyn T. Loreto	_ Mobile Teacher Zamboanguita District
Christopher L. Kirikito	_ Mobile Teacher Siaton East District
Berlinda D. Kinilitan	_ DALSC Siaton East District
Dente R. Pagaygay	_ Mobile Teacher Siaton West District

**Date :** December 05, 2014

**Subject :** The Making of the Santa Sleigh and Reindeers for the "2014 Pasko sa Kapitolyo"

1. You are hereby directed to man the *Making of the Santa Sleigh and Reindeers* for the "2014 Pasko sa Kapitolyo" on December 9-13, 2014, Tuesday at 8 o'clock in the morning at the Division ALS Office.
2. Travelling expenses relative to the Making of the Santa Sleigh and Reindeers shall be charge to against local funds subject to the existing COA accounting and auditing rules and regulation.
3. For information and guidance.

  
Salustiano T. Jimenez, L.L.B., CESO VI  
Schools Division Superintendent

12/05/14

**"Educating for a Strong Republic"**