



Republic of the Philippines
Department of Education
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
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Memorandum:

To : All Secondary and Elementary School Heads,
Secondary and Elementary School Physical Facilities Coordinators and
Secondary and Elementary School Statisticians

From : SALUSTIANO T. JIMENEZ, LI.B., CESO VI
Schools Division Superintendent

Subject : 1- Day Orientation for the National inventory of DepEd Public School Buildings for SY 2014-2015.

Date : November 10, 2014

1. Please be informed that there will be a **1 - Day Orientation for the National inventory of DepEd Public School Buildings for SY 2014-2015**. This is with reference to DepED Order No. 44, s. 2014. The orientation will be held at each district venue to be determined by each school district for the following schedules:
 - a) Second Congressional District schools – **November 12, 2014 (Wednesday)** 8:00 AM to 5:00 PM
 - b) First Congressional District schools – **November 13, 2014 (Thursday)** 8:00 AM to 5:00 PM
 - c) Third Congressional District schools – **November 17, 2014 (Monday)** 8:00 AM to 5:00 PM
2. This Orientation intends to orient all the School Heads, School Physical Facilities Coordinators, School Statisticians to acquire knowledge for the conduct of the school level inventory in order to achieve an accurate, comprehensive and reliable data on school buildings and facilities.
3. All participants are to give priority to this activity and attendance/ participation are to be recorded as MOV to the Accomplishment Report. It is expected that accomplishment of the Inventory report and on time submission of on-line and hard copies of inventory forms will be given diligence and special attention. All participants are expected to be knowledgeable in the inventory of their school buildings and facilities after this orientation.
3. Meals and snacks to be served during the shall be charged against school MOOE funds.
4. For guidance and strict compliance.


SALUSTIANO T. JIMENEZ, LI.B., CESO VI
Schools Division Superintendent
11/10/14

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