



Republic of the Philippines
Department of Education
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
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Memorandum:

To : All District Supervisors/ District in-Charge
District Physical Facilities Coordinators, District Statisticians

From : SALUSTIAND T. JIMENEZ, LI.B., CESO VI
Schools Division Superintendent

Subject : 1- Day Orientation for the National Inventory of DepEd Public School Buildings for SY 2014-2015.

Date : November 7, 2014

1. Please be informed that there will be a 1 - Day Orientation for the National Inventory of DepEd Public School Buildings for SY 2014-2015. This is with reference to DepED Order No. 44, s. 2014. The orientation will be held at the Division Conference Room on November 11, 2014 from 8:00 a.m. to 5:00 p.m.
2. This Orientation intends to orient all the District Supervisors, District Physical Facilities Coordinators, District Statisticians to acquire knowledge and be able to orient the school heads, school physical facilities coordinators and school statisticians in their respective school districts for the conduct of the school level inventory in order to achieve an accurate, comprehensive and reliable data on school buildings and facilities.
3. Furthermore, there will be an orientation on all the School Heads, School Physical Facilities Coordinators and School Statisticians in each Clustered Districts from November 12 to 28, 2014 in venues that will be identified later.
4. All participants are to give priority to this activity and attendance/ participation are to be recorded as MOV to the Accomplishment Report. It is expected that accomplishment of the Inventory report and on time submission of on-line and hard copies of inventory forms will be given diligence and special attention. All participants are expected to be knowledgeable in the inventory of their school buildings and facilities after this orientation.
4. Meals and snacks to be served during the division level orientation shall be charged against Division INSET funds. While meals and snacks during the clustered district orientation shall be charged to school MOOE funds.
5. For guidance and strict compliance.


SALUSTIAND T. JIMENEZ, LI.B., CESO VI
Schools Division Superintendent