



Republic of the Philippines  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
[www.depednegor.net](http://www.depednegor.net)

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October 28, 2014

**MEMORANDUM**

**TO :** Education Program Supervisors/Coordinators  
District Supervisors/In-Charge  
Division Office Section Heads

Please be informed that there will be a *Conference-Workshop* on November 4, 2014 at the DepED Division Office Conference Room, Capitol Area, Dumaguete City.

Participants are the Assistant Schools Division Superintendents, Education Program Supervisors and Coordinators, Public Schools District Supervisors, District In-Charge and Division Office Section Heads.

The conference will start at 8:30 a.m. and will end at 5:00 p.m.

**AGENDA:** "Findings of the CSC Prime-HR Assessment"

Traveling/transportation and other incidental expenses incurred shall be charged against local/school funds while meals with two (2) snacks and one (1) lunch shall be charged against the division MOOE funds both subject to the usual accounting and auditing rules and regulations.

**ATTENDANCE IS A MUST AND NO PROXY IS ALLOWED.**

Immediate dissemination of and strict compliance with this Memorandum is desired.

GOD BLESS!

**SALUSTIANO T. JIMENEZ, LI.B., CESO VI**  
Schools Division Superintendent

10/30/14

STJ/bingr.

30 OCT 2014