



Republic of the Philippines
Department of Education
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
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Memorandum:


To : Education Program Supervisors & Coordinators
District Supervisors
Public Secondary School Heads
Planning Office Personnel

From : Salustiano T. Jimenez, LL.B
Schools Division Superintendent

Subject : 3- Day Validation- Workshop on Senior High School Implementation Planning

Date : November 25, 2014

1. A 3 Day Validation-Workshop on Senior High School Planning will be conducted to all District Supervisors and Public Secondary School Heads . This is with reference to Regional Memorandum No. 585 s. 2014 & unnumbered memorandum by the Undersecretary for Programs and Projects.
2. Hereunder is the schedule of these workshops:
 - November 27, 2014- Division Conference Room (8:00a.m. to 5:00p.m.)
 - November 28, 2014- District level
 - November 29, 2014- School Level
3. This Validation-Workshop on SHS Planning intends to:
 - a. finalize the identified programs (tracks and strands) that will be offered in 2016
 - b. provide updates on SHS planning and implementation
 - c. present the Process Guidelines for SHS Curriculum Roll-Out
 - d. run the process in selecting DepEd SHSs; and
 - e. refine the current SHS implementation plan of the secondary schools
4. All participants are to bring their Senior High School Implementation Plan.
5. Record of Attendance & participation are to be attached as MOV to the Accomplishment Report and will be submitted to the division office.
6. Meals and snacks to be served during the **division level** seminar-workshop shall be charged against Division INSET funds.
7. For your information and compliance.


SALUSTIANO T. JIMENEZ, LL.B, CESO VI
Schools Division Superintendent

25 NOV 2014

I. General Program Information:	
Program Title :	3- Day Validation Workshop on Senior High School Implementation Planning
Program Description:	<p>A 3-day validation- workshop on Senior High School Implementatinn Planning will be given to all Pubic Secondary School Heads of the Division of Negros Oriental. This workshop intends to validate the data for SHS implementation for the division. It has the following objectives:</p> <ol style="list-style-type: none"> Finalize the identified programs (tracks and strands) that will be offered in 2016 Provide updates on SHS planning and implementation Present the Process Guidelines for SHS Curriculum Roll-Out Run the process in selecting DepEd SHSs; and Refine the current SHS implementation plan of the secondary schools
Pre requisite Programs:	SHS seminar-workshops
Duration:	3 days (1day- Division level and 2 days at district and school level)
Venue	Division Conference Room and Public Secondary Schools
Management Level of Program	Division level cascaded to schools
Delivery Mode	Orientation and workshop
Target Personnel:	District Supervisors School Heads of Public Secondary Schools SHS Coordinator Planning Office Personnel Others concerned

Budgetary Requirements

	Quantity	Amount	Duration	Total Amount	Source of funds
Food for Participants	First day: 127 Public Secondary School Heads 33 District Supervisors 3 Planning Office Personnel 5 Others concerned Total 168	160.00			Division INSET Funds
	Day 2 –District Level Day 3 - School level				School MOOE
	Total			26,880.00	

Rationale:

The division has undergone several seminar-workshops in the preparation for the implementation of Senior High School. Meetings, consultations and surveys were conducted in order to identify what tracks and strands will a public secondary high school offer.

During the 3-day workshop on Senior High School Implementation Planning (Batch 2) per Regional Memorandum No. 585, s. 2014 based on an unnumbered memorandum by the Undersecretary for Programs and Projects, the following objectives/tasks were tackled: identify programs (tracks and strands) that selected SHSs will offer in 2016; updates on SHS planning and implementation; process guidelines for SHS Curriculum Roll-Out; run the process in selecting DepEd SHSs and Refine the current SHS implementation plan of the school division office.

These objectives are also to be carried out by the public secondary schools in the division and have a validation of their SHS implementation plan.

End of Orientation & Workshop:

Public Secondary School Heads have a common understanding on how to validate and refine their SHS Implementation Plan.

End of Program Outputs:

- Formal Face-to-Face Component:** Refined SHS Implementation Plan/validated course offerings
- Joh-Embedded Learning (JEL) Component:** SHS implemented with validated tracks and strands in accordance with their plan.
- Expected Final Outcomes/Success Indicators:** 124 public secondary schools implemented SHS by 2016-2017; NOHS to implement Special Program on Sports by 2015-2016.

Content Matrix

Specific Objectives	Content	Suggested Activity	Duration	Expected Output
Formal Face-to-Face (F3) Component				
Knowledge:				
a. How to finalize the identified programs (tracks and strands) that will be offered in 2016 b. Updates on SHS planning and implementation c. Present the Process Guidelines for SHS Curriculum Roll-Out d. Refine the current SHS implementation plan of the secondary schools		Orientation	3 hrs	<ul style="list-style-type: none"> • Identified programs (tracks and strands) that will be offered in 2016 • Updated on SHS planning and implementation • Common understanding on the Process Guidelines for SHS Curriculum Roll-Out and how to refine the current SHS implementation plan of the secondary schools
Skill:				
Analytical skills Creativity Resourcefulness	System analysis Data analysis Resource analysis	Workshop	3 hrs.	Refined SHS Implementation Plan using the system
Attitude:				
Value current changes for K to 12 specifically SHS				Better performance of tasks

Training Matrix

Day 1 & 2

Time	Activity	Materials needed	Person/s Responsible
DAY 1			
AM			
8:00 – 8:15	Checking of attendance	Attendance sheet	Eva May
8:15- 8:30	Opening Program	LCD, laptop	
8:30- 9:00	Message		SDS
9:00-12:00	Workshop proper Templates Templates	Templates	Dr. Ester A. Fualan Miriam Lou T. Batiancila
10:00	<i>Working Snacks</i>		Eva May & Wendell
12:00	<i>Lunch Break</i>		Eva May and Wendell
PM			
1:00-2:00	Continuation of Orientation	Templates	
3:00	<i>Working Snacks</i>		c/o Eva May
3:00-5:00	Action Planning	Forms	Dr. Ester A. Fualan
DAY 2	District Level		District Supervisors
DAY 3	School Level		School Heads

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Certified Funds Available:

Approved by:

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 Accountant II

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